

**APARTMENT CREDIT SERVICES, INC.
APPLICATION FOR OCCUPANCY**

PROPERTY _____ UNIT _____
RENT AMOUNT _____ DATE OF OCCUPANCY _____
REFERRAL _____
LEASE TERM _____ ROOMMATES (*Names*) _____
CO-SIGNER _____

***PLEASE COMPLETE ALL SECTIONS AND SIGN (YOU AND SPOUSE)
FAILURE TO DO SO WILL RESULT IN A DELAY OR DENIAL OF APPLICATION***

NAME _____
SSN _____ DATE OF BIRTH _____
SPOUSE _____
SSN _____ DATE OF BIRTH _____
HOME PHONE _____ WORK PHONE _____
CELL PHONE _____ OTHER PHONE (*Optional*) _____
NUMBER OF OCCUPANTS _____ CHILDREN AGES _____
IN CASE OF EMERGENCY NOTIFY _____
CONTACT INFORMATION _____ PHONE _____
PETS (*Yes or No*) _____ HOW MANY PETS _____ PET SEX (*Male or Female*) _____
WHAT IS YOUR PETS WEIGHT _____ IS YOUR PET FIXED (*Yes or No*) _____
PETS DESCRIPTION _____
DO YOU OR ANYONE THAT WILL BE LIVING IN THE UNIT SMOKE (*Please Explain if Necessary*) _____

HOW DID YOU HEAR ABOUT US _____

RESIDENTIAL HISTORY

1. OWN / PRESENT LANDLORD / COMPLEX NAME:

_____ PHONE _____
ADDRESS _____
DATES RENTED FROM _____ TO _____ RENTAL AMOUNT _____

2. OWN / PRESENT LANDLORD / COMPLEX NAME:

_____ PHONE _____

ADDRESS _____

DATES RENTED FROM _____ TO _____ RENTAL AMOUNT _____

EMPLOYMENT HISTORY / OTHER INCOME / FINANCIAL INFORMATION

EMPLOYER _____ POSITION _____

ADDRESS _____ PHONE _____

FROM DATE _____ TO DATE _____ INCOME _____

EMPLOYER (*Spouse*) _____ POSITION _____

ADDRESS _____ PHONE _____

FROM DATE _____ TO DATE _____ INCOME _____

OTHER INCOME (*Verification Will Be Requested – Please list any SSI, Pension, Disability, Student Grants, Dividends, Etc.*)

DESCRIPTION _____ AMOUNT _____

DESCRIPTION _____ AMOUNT _____

GENERAL QUESTIONS – PLEASE ANSWER ALL QUESTIONS

1. HAVE YOU EVER BEEN EVICTED OR ASKED TO LEAVE A PROPERTY? (*Yes or No*) _____

IF YES, PLEASE EXPLAIN _____

2. HAVE YOU EVER BEEN CONVICTED OF A CRIME? (*Yes or No*) _____

IF YES, PLEASE EXPLAIN _____

3. NUMBER OF CARS _____

MAKE _____ MODEL _____ YEAR _____ COLOR _____

MAKE _____ MODEL _____ YEAR _____ COLOR _____

4. DRIVER'S LICENSE _____ VEHICLE PLATE _____

5. CHARACTER REFERENCE

NAME _____ PHONE _____

NAME _____ PHONE _____

**FALSE STATEMENTS OR INCOMPLETE INFORMATION
WILL BE GROUNDS FOR DENIAL OF THIS APPLICATION**

THIS APPLICATION MUST BE SIGNED BEFORE IT CAN BE CONSIDERED BY LANDLORD ACCEPTANCE OF THIS APPLICATION, AND ANY MONIES DEPOSITED HERewith IS NOT BINDING UPON LANDLORD UNTIL APPROVED BY LANDLORD. IF APPROVED, MONIES DEPOSITED WITH THIS APPLICATION WILL BE HELD AS AN EARNEST MONEY DEPOSIT TO BE EITHER RETURNED TO APPLICANT OR CREDITED TOWARD DEPOSITS, WHICH MAY BE REQUIRED OF APPLICANT AT THE TIME, A RENTAL AGREEMENT IS SECURED. IF APPROVED AND THE RENTAL UNIT IS HELD FOR APPLICANT FOR MORE THAN ONE DAY, THEN THE APPLICANT WITHDRAWS THE APPLICATION, ALL MONIES DEPOSITED SHALL BE FORFEITED TO LANDLORD.

NON-REFUNDABLE APPLICATION PROCESSING FEE \$25.00

IN COMPLIANCE WITH THE FAIR CREDIT REPORTING ACT THIS NOTICE IS TO INFORM YOU THAT THE PROCESSING OF THIS APPLICATION INCLUDES BUT IS NOT LIMITED TO MAKING ANY INQUIRES DEEMED NECESSARY TO VERIFY THE ACCURACY OF THE INFORMATION HEREIN, INCLUDING PROCURING CONSUMER REPORTS FROM CONSUMER CREDIT REPORTING AGENCIES AND OBTAINING CREDIT INFORMATION FROM THE OTHER CREDIT INSTITUTIONS. THE UNDERSIGNED AGREES THIS APPLICATION AND ANY INFORMATION REPORTS WILL REMAIN THE PROPERTY OF APARTMENT CREDIT SERVICE, INC. AND NABERS PROPERTY MANAGEMENT. & REAL ESTATE.

I HEREBY GRANT NABERS AND APARTMENT CREDIT SERVICE, INC., THE RIGHT TO PROCESS THIS APPLICATION FOR THE PURPOSE OF OBTAINING A RENTAL/LEASE AGREEMENT WITH NABERS PROPERTY MANAGEMENT AND REAL ESTATE. ADDITIONALLY, I AUTHORIZE ALL CORPORATIONS, COMPANIES AND LAW ENFORCEMENT AGENCIES, ACADEMIC INSTITUTIONS AND CURRENT AND FORMER EMPLOYERS TO RELEASE INFORMATION THEY MAY HAVE ABOUT ME AND RELEASE THEM FROM ANY LIABILITY AND RESPONSIBILITY FROM DOING SO. A PHOTOGRAPHIC OR FAXED COPY OF THIS AUTHORIZATION SHALL BE AS VALID AS THE ORIGINAL.

SECURITY DEPOSIT _____
PET DEPOSIT _____
OTHER _____
TOTAL REQUIRED _____
AMOUNT PAID _____
DEPOSIT DUE _____

SIGNATURE OF APPLICANTS AND SIGNATURE OF SPOUSE (If Applicable) IS REQUIRED

SIGNATURE / DATE

SIGNATURE / DATE